## Commuter Benefit Program

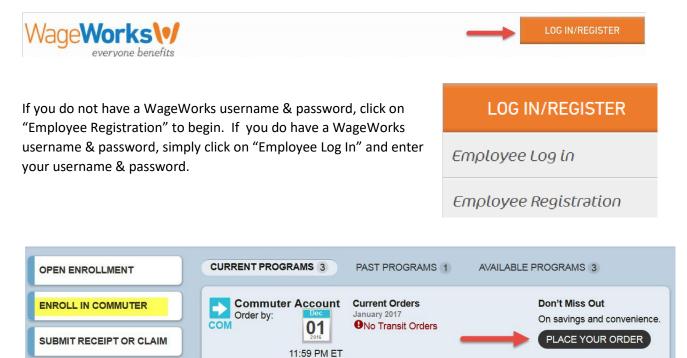
## **Tax Savings & Convenience**

Boston College offers a Commuter Benefit Program. Employees may order commuter passes on-line and enjoy the convenience of pre-tax payroll deductions. The program is administered by WageWorks (now Health Equity/WageWorks, the same company that administers our Flexible Spending Account Plans).

You pre-pay for the commuter pass. For example, the deduction(s) withheld from your pay in June are to pre-pay for the July commuter pass. For monthly paid employees, the pre-tax deduction will be withheld from your monthly paycheck. For weekly paid employees, the pretax deductions will be withheld from 3 weekly checks per month - in the  $2^{nd}$ ,  $3^{rd}$  and  $4^{th}$  weeks. The tax savings could be up to 25-30% of the pass cost. Passes are mailed to your home address that is listed in Agora.

To participate in the Commuter Benefit Program and order your pass on-line, follow these steps.

- 1. www.wageworks.com
- 2. Click on the orange Log In / Register button on the upper right hand side
- 3. If you don't already have a WageWorks username & password, click on the "Employee Registration" link. (If you already have a WageWorks username & password, simply log in. The next screen will give you the option to order your commuter pass.)
- 4. Follow the prompts for "First Time User Registration." When asked for your "ID Code" enter the last four (4) digits of your Social Security number. NOTE: WageWorks does NOT have your full Social Security number.
- 5. Once registered and logged in, you'll have the option to "Enroll in Commuter" or "Place your Order."



For more information, please visit the Parking and Transportation website located <a href="here">here</a> or www.bc.edu/transportation.