**VOLUNTARY SELF-IDENTIFICATION FOR EMPLOYEES**

|  |
| --- |
| Boston Collegeis an equal opportunity employer and is committed to a policy of employment without regard to race, color, national origin, sex, religion, disability, age, marital or parental status, genetic information or family medical history, military status, and to comply with state law prohibiting discrimination on the basis of a person’s sexual orientation or any other classification protected under federal, state or local law. To help us comply with federal and state equal employment opportunity recordkeeping and other legal requirements, we invite you to complete the following information. *Submission of this information is voluntary and refusal to provide any or all of the information requested, will not subject you to any adverse treatment.* All information provided will be considered confidential and kept separate from your personnel file. In addition, the information will only be used in a manner consistent with the goals and requirements of the law and the University’s Affirmative Action Program. If you are interested in providing this information, please enter the information below and submit it to the HR Service Center. |

**NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ JOB TITLE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

|  |
| --- |
| **Gender: [ ]  Male [ ]  Female**  |
| **Ethnicity: Are you Hispanic/Latino? Yes No**  |
| **Race (Please refer to definitions below and check accordingly.)**  |
| [ ]  American Indian or Alaskan Native  |
| [ ]  Asian  |
| [ ]  Black or African American  |
| [ ]  Native Hawaiian or Other Pacific Islander |
| [ ]  White/Caucasian  |

**DEFINITIONS FOR VOLUNTARY SELF-IDENTIFICATION**

***Ethnicity:***

**Hispanic or Latino**- A person having origins of Cuban, Mexican, Puerto Rican, Central or South American or other Spanish culture or origin, regardless of race.

***Race:***

**American Indian or Alaskan Native** - A person having origins in any of the original peoples of North and South America (including Central America), and who maintains tribal affiliation or community attachment.

**Asian -** A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

**Black or African American** - A person having origins in any of the Black racial groups of Africa.

**Native Hawaiian or Other Pacific Islander -** A person having origins in any of the peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

**White/Caucasian** - A person having origins in any of the original peoples of Europe, the Middle East or North Africa.